



# Valley Community Healthcare

## Job Description

**POSITION:** Registered Dietitian

**REPORTS TO:** Chief Medical Officer

**HOURS:** Full-time

**FLSA STATUS:** Exempt from overtime

### Minimum Qualifications:

- Licensed by State of California as a Registered Dietitian.
- Master's Degree or higher in Dietetics.
- Excellent written and verbal communication skills with a demonstrated ability to work with a variety of individuals.
- Bilingual English/Spanish.
- At least two years of related experience preferred.
- Experience with electronic health records, data entry, and data analysis preferred.
- Strong problem solving and organizational skills.

### General Responsibilities:

Successful candidates will have a proven track record of conducting nutrition assessments, identifying patients at risk and creating diet plans. The Registered Dietitian must review the latest nutritional research, integrating new findings into diet plans and nutritional services. The ideal applicant has experience providing nutrition education to patients in underserved clinic settings and mitigating risk factors in diverse communities. Collaborate with physicians, nurse practitioners, and nurses in order to tailor dietary services and improve patient outcomes. The Registered Dietitian should be a great communicator, critical thinker and leader.

### Specific Duties:

1. Provides nutrition education in group and individual setting for patients/clients in accordance with Valley Community Healthcare Patient Centered Medical Home protocols.
2. Attends team huddles daily.
3. Maintains appropriate electronic client records and develop nutrition plans and implement interventions based on knowledge of patient's health.
3. Implements personalized age-specific and culturally appropriate nutrition strategies.
4. Communicates patient/client recommendations to physicians, nurse practitioners, and other care team members.
5. Develops and/or coordinates client education materials
6. Attends case conferences/trainings/meetings as appropriate.
7. Creates and implements a comprehensive nutritional program to benefit the Valley Community Clinic medical patients.

Updated 11/30/2018

8. Works cohesively with medical providers to assure a coordinated program.
9. Provides nutrition information/outreach presentations in the community.
10. Performs appropriate documentation to maintain the standards set by VCH and dietitian practice.
11. Participates in health center and department quality improvement activities.
12. Responsible for reporting known and suspected patient abuse (physical, emotional, and sexual) per VCH policy and procedures.
13. Remain flexible and responsive when changes occur in patient activity and workload.
14. Utilizes material, equipment, and time in a safe, beneficial and cost effective manner.
15. Communicates information effectively both verbally and in writing.
16. Organizes workload to complete responsibilities in an appropriate and timely manner.
17. Other duties as assigned.

**\*Responsibilities and tasks outline in this document are not exhaustive and may change as determined by the needs of the company.**

**VALLEY COMMUNITY HEALTHCARE IS AN EQUAL OPPORTUNITY EMPLOYER**

**ACKNOWLEDGEMENT:**

I acknowledge I have received, read, understand and will comply with my job description.

\_\_\_\_\_  
Employee Printed Name

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date